Co:Writer Tools Overview

Sign in and out of Co:Writer, change your settings, and create your topics.

Create topic from current page

Change your speech, font, and color settings in Co:Writer

Create topic from this page

Create topic from selected text

Options

Sign out

How it Works

Co:Writer

Turn Co:Writer ON and OFF

Create topic from highlighted text

Create topic from this page

Create topic from selected text

Options

Sign out of your Co:Writer account

Get Words (Word Prediction)

1. Type one or two letters of a word.
2. Choose the word from the list (in the word prediction box) or hover the mouse over a word to hear it spoken before selecting.
   a. Click the word to put it into the document — OR —
   b. Use the keyboard to press the number next to the predicted word.
3. To type numbers into the document, click — type the numbers by clicking on the numbers or using the keyboard keys. To return to typing text, click

Horizontal View

1. Click and hold the Co:Writer word prediction box.
2. Drag the word prediction box to the bottom of the page and release for Horizontal View:

   The 2 Of 3 And 4 To 5 A 6 7 8 9 0 abc
   [Type] [123]

3. To return to the traditional word prediction box - grab the horizontal bar and pull it back up on the page.
**Co:Writer Tools**

**Turn Topic ON/OFF**
- 1. Click in the word prediction box.
- 2. Toggle a Topic from the list ON / OFF — OR —
- 3. To create a new Topic, type key words in the "Search for topic" field at the top of the window, and then select a Topic that matches. Look at bottom of page - Your topic has been created.
- 4. To return to the work prediction box, click

**Create a Topic from Page or Selected Text**
- 1. Open the page needed to create a Topic.
- 2. Click on and select "Create topic from this page." — OR —
- 3. Highlight text, click on and select "Create topic from selected text."
- 4. Once completed, look for this pop-up at the bottom of the page - Your topic has been created.

**How it Works**

**As Needed**
- 1. Click the Co:Writer extension icon
- 2. Click "Options"
- 3. Click on As needed
- 4. Select an As Needed choice

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