Co:Writer®
Kickstarting the Writer Inside

Using Co:Writer in Test Mode
Test Mode
Locks students options/settings to comply with the state testing requirements

2. Click Manage Students.

3. Click the Lock icon to the right of the student name.

TIP: For students already in test mode, please either turn Test Mode OFF, then back ON to clear the previous Test Mode activation, or uncheck students before choosing SELECT ALL STUDENTS.

4. SELECT ALL options:
   - All students on the page
   - All students with accounts

   • After selecting all students, click “SELECT ALL ### STUDENTS” on the right of the screen.

   • Then click the lock icon to make the test selection for ALL STUDENTS with accounts.

TIP: After selecting all students, if the lock is GRAY AND WHITE, click the lock to turn Test Mode OFF for all previously activated students.

Turn Test Mode Off?
No restriction will be applied to the settings.
CANCEL  TURN OFF
5. Click the lock next to the **Google Classroom** to turn Test Mode on for all students within your Google Classroom.

6. Click the drop-down arrow and make a test selection. Once the test is selected, click **TURN ON**.

**TIP:** Look for the grey lock to ensure Test Mode has been activated. If the lock is partially grey and white, at least ONE student has test mode turned on.

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**NOTE:**

The Co:Writer Universal app needs to be put in kiosk mode prior to testing.

For managed Chromebooks:


For non-managed Chromebooks:

7. After testing is complete go back to the students settings and Click on the lock icon to turn Test Mode **OFF**.

8. For device specific set up, please see [help.donjohnston.net/state-testing](http://help.donjohnston.net/state-testing). For specific questions regarding your state testing policies/practices, refer to your state resources.

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