SETTING UP
• Choose the best time of day and a quiet place at home to administer uPAR on a computer or tablet.
• Headphones are useful.
• Explain the purpose of uPAR to your child in advance:
  “On [day of week], you will be using the [computer/tablet] to determine the way that you read best. It is
  not a reading test. First, you will read one passage on the computer by yourself. Next, you will use some
  passages with a recorded adult voice. Finally, you will read some passages with a text reader which uses
  a computerized voice and highlights each word it is read aloud. After reading each passage, you will
  answer questions about the passage. You just need to do your best to read the passages. The computer
  will let you know when you are finished.”

INTRODUCING uPAR AT THE TIME OF ADMINISTRATION
• Click on the link provided by your uPAR administrator to startpar.com and enter the name and password
  provided to you.
• Introduce uPAR:
  “Today we want to find out how you like to read and what works best for you. You’re going to read some
  passages three different ways. First, you’ll read one passage on the computer by reading to yourself.
  Next, you’ll read some passages with a recorded adult voice. Finally, you’ll read some passages with a
  text reader, which uses a computer voice and highlights each word as it is read aloud. After each
  passage, you’ll answer some questions so we can find out how easy it was for you to understand the
  passage. This will take about 30 minutes. You can take a break if you need to. Just do your best. The
  computer will let you know when you are finished. It’s also okay if you don’t finish it all at once.”
  “Let’s make sure your audio is working by clicking on the speaker button you see on the directions screen.
  You can adjust the volume. Click on the “NEXT” button to begin.”

TAKING BREAKS
• You know your child best. If you see that your child is fatigued or seems frustrated, take a break at the end
  of a passage. For example, you may want to have a break at the end of the independent reading passages.
  It’s okay to take breaks after 10, 15, or 20 minutes. You can also click the “Save and Exit” button and
  continue uPAR at a later time.

TAKE NOTES
• As you monitor your child’s completion of uPAR, take notes on how he/she is doing. Do you see
  frustration or distractibility? Did they visually track the text as it was read aloud to them? Did they listen to
  the text without visually tracking the text? Did they seem to be guessing or answering impulsively?
  Convey your observations to your teacher-administrator.
WHEN TO STOP ADMINISTRATION

• Because of the way uPAR selects reading passages based on your child’s performance, uPAR can take longer to complete, particularly when your child is doing well with the passages. Or, it can take longer if your child is having difficulty performing reading tasks.

• Your uPAR administrator can view the data, even if your child has not completed uPAR, to see if there is enough data.

AFTER COMPLETING THE PROTOCOL

• Ask your child how he/she felt about the different ways of reading using the scale below:

![Scale Image]

1. Using the scale below, rate the following uPAR reading methods—

   Silent Read .......................................................... 1 2 3 4
   Human Audio .......................................................... 1 2 3 4
   Computer Read ...................................................... 1 2 3 4

Then circle the method you liked best— Silent Read Human Audio Computer Read

THANK YOU for helping administer uPAR. Together we can learn how your child reads best and make plans to increase reading independence.